



## SEAMEO TRAINING ON DEVELOPMENT EVALUATION COURSE SYLLABUS

DAY/ TIME	TOPIC/ ACTIVITY	PERSON-IN- CHARGE
<b>NOV. 30</b>		
8:00 – 8:30	Registration of Participants	
8:30 – 9:00	Opening ceremonies	
9:00 – 10:15	Lecture 1:      Basic concepts of development evaluation <ul style="list-style-type: none"> <li>• Principles</li> <li>• Standards</li> <li>• Issues</li> </ul>	Dr. Ma. Sandra B. Tempongko
10:15 – 10:45	Tea break	
10:45 – 12:00	Lecture 2:      An overview of impact evaluation <ul style="list-style-type: none"> <li>• Basic principles</li> <li>• Examples</li> </ul>	Dr. Ophelia M. Mendoza
12:00 – 1:30	Lunch Break	
1:30 – 3:00	Case Study:    Training Impact Evaluation	Dr. Ma. Sandra B. Tempongko
3:00 – 3:30	Tea break	
3:30 – 5:00	Lecture 3:      Formulating evaluation objectives Assignment 1:   Formulating evaluation objectives	Dr. Ophelia M. Mendoza
<b>DEC. 1</b>		
8:30 – 10:00	Lecture 4:      Developing the logic of change	Dr. Ophelia M. Mendoza
10:00 – 10:30	Tea break	
10:30 – 12:00	Workshop 1:    Developing the logic of change	
12:00 – 1:30	Lunch break	
1:30 – 3:00	Plenary 1:      Presentation, critiquing and discussion of outputs of Assignment 1 and Workshop 1 (Evaluation objectives and Logic of change)	
3:00 – 3:30	Tea break	
3:30 – 5:00	Plenary 1:      Continuation Assignment 2:   Refinement of evaluation objectives and logic of change based on comments given during Plenary 1	

<b>DEC 2</b>		
8:30 – 10:00	Lecture 5:	Developing the evaluation matrix Dr. Ma. Sandra B. Tempongko
10:00 – 10:30	Tea break	
10:30 – 12:00	Lecture 6:	Formulating the evaluation indicators Dr. Ophelia M. Mendoza
12:00 – 1:30	Lunch break	
1:30 -- 3:00	Lecture 7:	Formulating the evaluation design Dr. Ophelia M. Mendoza
3:00 – 3:30	Tea break	
3:30 – 5:00	Lecture 8: Assignment 3:	Qualitative Methods in evaluation 1.1 Constructing the Evaluation matrix 1.2 Formulating the evaluation design Dr. Ma. Sandra B. Tempongko
<b>DEC. 3</b>		
8:30 – 10:00	Plenary 2:	Presentation, critiquing and discussion of Outputs of Assignment 3 (Evaluation matrix and design)
10:00 – 10:30	Tea break	
10:30 – 12:00	Plenary 2:	Continuation
12:00 – 1:30	Lunch break	
1:30 – 2:30	Lecture 9:	Development of Data Collection Tools Dr. Ophelia M. Mendoza/Dr. Ma. Sandra B. Tempongko
2:30 – 4:00	Lecture 10.1:	Overview of data analysis techniques Commonly used in evaluation including: Quantitative techniques in data analysis  (Note: Tea will be served at 3:00pm while lecture is on-going)
4:00 – 5:00	Lecture 10.2: Assignment 4:	Qualitative techniques in data analysis 4.1 Development of data collection tools 4.2 Formulation of data analysis plan Dr. Ma. Sandra B. Tempongko
<b>DEC. 4</b>		
8:30 – 10:00	Workshop 2:	Finalization of evaluation proposals
10:00 – 12:00	Plenary 3:	Presentation, critiquing and discussion of final evaluation proposals
12:00 – 1:30	Lunch break	
1:30 – 3:00	Plenary 3:	Continuation
3:00 – 3:00	Tea break	
3:00 – 4:00	Plenary 3:	Continuation
4:00 – 4:30	Closing Ceremonies	